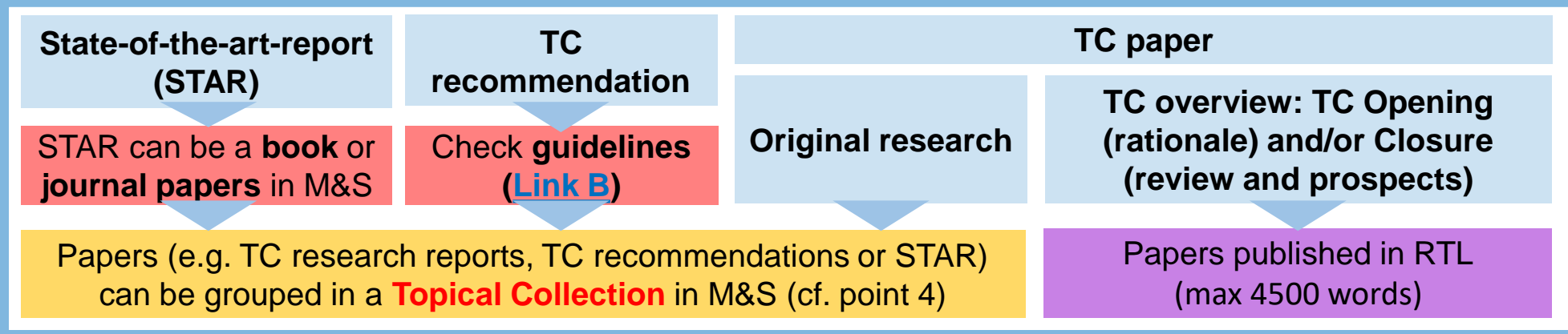


**Publications in *Materials and Structures* (M&S) and *RILEM Technical Letters* (RTL) by RILEM Technical Committees (TCs)**

Check **definitions** and **guidelines** for the various types of publications ([Link A](#))



- 1 Obtain approval by all TC members** (in the form of minutes of TC meeting or e-mail chain)

  - ✓ All authors of the paper must be **RILEM members**
  - ✓ All TC members (also non-authors) **must approve**
  - ✓ The paper should report in a dedicated section: (1) the **approval by all TC members** (2) the **list of all TC members**
  - ✓ Exemptions from **standard formatting rules** are available upon request (max 15'000 words and max 25 figures+tables for M&S, max 6000 words for RTL)

Check **examples of TC recommendation** ([Link C](#)) and **TC paper** ([Links D](#))
- 2 Send the manuscript and the proof of approval** by all the TC members to:

  - ✓ **M&S** ([materstruct@sheffield.ac.uk](mailto:materstruct@sheffield.ac.uk)) or **RTL** ([RTL@rilem.org](mailto:RTL@rilem.org))
  - ✓ **Anne Griffoin** ([a.griffoin@rilem.org](mailto:a.griffoin@rilem.org))
  - ✓ **RILEM Assistant** ([assistant@rilem.org](mailto:assistant@rilem.org))

Cluster Convener  
TAC Chair
- 3 Obtain approval** by the General Secretariat about the TC membership reported in the manuscript
- 4 For M&S submission only:** Decide whether to create a **Topical Collection** in M&S (at least 4 papers submitted in 2-3 years maximum)

Check **guidelines for** ([Link E](#)) and **examples of** ([Link F](#)) **Topical Collections**

  - ✓ Propose a **Guest Editor** (= the Cluster Convener)
  - ✓ Propose a **title** (most likely, same title as the TC) that should be approved by the Cluster Convener
  - ✓ Notify **M&S** ([materstruct@sheffield.ac.uk](mailto:materstruct@sheffield.ac.uk)), the **General Secretariat** (Anne Griffoin, [a.griffoin@rilem.org](mailto:a.griffoin@rilem.org)) and the **TAC Chair**
- 5 Submit the paper**

Paper handled by the **TAC Chair** as **Deputy Editor-in-Chief of M&S** or by the **Editor-in-Chief of RILEM Technical Letters**

- LINKS**
- A)** Types of publications and respective guidelines: [https://www.rilem.net/global/gene/link.php?doc\\_id=6217&fg=1](https://www.rilem.net/global/gene/link.php?doc_id=6217&fg=1)
  - B)** Guidelines for RILEM Recommendation (TAC-N183): [https://www.rilem.net/global/gene/link.php?doc\\_id=6359&fg=1](https://www.rilem.net/global/gene/link.php?doc_id=6359&fg=1)
  - C)** Example of TC recommendation: <https://link.springer.com/article/10.1617/s11527-017-1000-3>
  - D)** Example of TC paper in M&S: <https://link.springer.com/article/10.1617/s11527-022-01927-7> RTL: <https://letters.rilem.net/index.php/rilem/issue/view/7>
  - E)** Guidelines for Topical Collection: [https://www.rilem.net/global/gene/link.php?doc\\_id=6360&fg=1](https://www.rilem.net/global/gene/link.php?doc_id=6360&fg=1)
  - F)** Examples of Topical Collection: <https://link.springer.com/journal/volumesAndIssues/11527?tabName=topicalCollections>